
4.4 Setting up address book entries

INTRODUCTION

Outpost supports an address book that essentially lets you create an alias, or friendly name, for an address.

ACTIVITY

1. From Outpost, go to the menu **Setup > Address Book**.
2. Click **New**
3. Enter the users name. Use “_” for spaces. Example: for Bob Smith, enter BOB_SMITH
4. Enter the packet address
5. When done, press **OK**
6. Create a message. Instead of filling in the To: Field, click to “**TO**” button next to the To: field. Double-click on the address book entry you want to add. Press OK.
7. You can also double-click on the address in the to-field. What happens?

You can also define a distribution list, essentially a list of addresses.

1. From Outpost, go to the menu **Setup > Address Book**.
2. Click **New**
3. Enter the distribution list name. For this example, use “RACES_STAFF”
4. Enter a couple of packet addresses (call signs or email addresses for a couple of your AECs).
When done, press **OK**.
5. Create and send a very SHORT message to this distribution address.

NOTE: Distribution lists are not limited to call signs or tactical calls. If your BBS supports it (and JNOS does), you can also add email addresses.