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## 2018 Year End Summary, Update, Preview



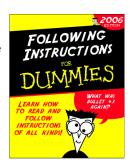
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## Housekeeping

- Introductions
- Pen/pencil & paper
- Cell phones on silent or vibrate
- Side conversations
- Questions
- No food or drink in roomwater only
- Breaks
- Restrooms
- In case of emergency



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## Agenda

- Training
- Field Operations
- Message Passing
- Net Control and Procedures
- Packet Networking
- County Wide Drill Recap
- SCCo Data Network Update
- Amateur Radio for Emergency Managers

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# Training 2018 Year End Summary, Update



Santa Clara County ARES®/RACES Tim Howard, KE6TIM Revised: 05-Dec-2018

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## 2018 Review

- 63 hours of classroom training was offered
- 545 attendees (not including today's class)
- 34,335 contact hours
- 162 Unique Individuals
- Courses will continue to evolve and improve
- Based on observations and changes to procedures
- It is a good idea to retake a class every 2-3 years
- Your feedback is important, please turn in course evaluations
- Please remove yourself from the course sign-up if your plans change
  - •Free up a seat for someone else in large classes
  - Room size limitations

## 2018 Review

- Additional Field Ops and Message Passing Classes
  - Now offered twice each year
  - Pre-requisite for other classes
- Created video training on ICS-214 Unit Activity Log
  - Other forms to consider: 211, 205, 309, ??
  - What are your thoughts?

Countries (CL2018 State Country Appl 2204 All rights paragraph

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## 2019 Training Schedule

Day	Date	Course	Instructor
Sat.	January 5	Field Ops Type III Part A	Fox
Sat.	February 9	Field Ops Type III Part B & Type II	Fox
Sat.	February 2	Net Control Type III Part A	Laubach
Sat.	March 2	Net Control Type III Part B	Laubach
Sat.	April 6	Net Control Type II	Laubach
Sat.	May 4	Message Passing	McKee
Sat.	June 1	Event Planning Type I	Howard
Sat.	July 13	Field Ops Type III Part A	Fox
Sat.	July 20	Field Ops Type III Part B & Type II	Fox
Sat.	August 3	Shadowing	Howard
Sat.	September 7	Packet Type III Part A	Oberhofer
Sat.	September 21	Cross Band Repeat / Antenna Fund.	Ott
Sat.	October 5	Packet Type III Part B	Oberhofer
Sat.	November 2	Packet Type II	Oberhofer
Sat.	November 16	Message Passing	McKee
Sat.	December 14	Year End Summary	County Staff

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## 2019 Training Schedule

Day	Date	Course / Location		Instructo	r
Sat.	Feb. 9	Intro to EmComm	(Cupertino)	Halchin	
Sat.	Mar. 9	Fund. of EmComm	(Cupertino)	Halchin	
Wed.	June 14	Intro to EmComm	(Sunnyvale)	Howard	NIGHT CLASS
Wed.	July 12	Fund. of ${\sf EmComm}$	(Sunnyvale)	Howard	NIGHT CLASS
Wed.	Oct. 9	Intro to EmComm	(Mtn. View)	TBD	NIGHT CLASS
Wed.	Nov. 13	Fund. of EmComm	(Mtn. View)	TBD	NIGHT CLASS

www.scc-ares-races.org/training.html

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## Theory vs Practice



- Learning is more than just attending a class
  - Focus of the classroom is on theory/procedures
  - Practice is hands on experimentation
- Just like lecture vs. lab in college, both are needed to learn the subject



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## On-Air Message Passing Practice

- Use the time allocated to the Training Net
- Monthly on 3rd Tuesday
- Resource Net Repeaters will be linked
   AA6BT 146.115, N6NAC 444.625, W6ASH 440.800
- Initial session will be a demo
- Everyone encouraged to copy the messages (ICS-213)
- Future sessions will be more interactive with participants
- First one on Tuesday, December 18th, 8:30pm

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Packet performance differences noted between weekly Mon. & Tues. practice sessions and performance at drills

## Pop-Up Packet Practice

- $\bullet$  Provide an opportunity to test equipment in a deployed environment
- Morning activity in probably a park
- Participation is quick and easy.
  - Travel to the pop-up packet location
  - Set up your station, send/receive a few messages (less than 1 hour)
  - Pack up your station
  - Be home for lunch
- $\bullet$  No AC Power, No Generators. Should be able to run 1 hour on batteries.
- Mentors available to assist
- Saturday, April 13, 2019
- $\bullet$  Opportunities for P3 & P2 evals and MAC Credit.

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## Theory, Practice plus Experience

- Theory and Practice get you most of the way
- You master the subject by getting experience



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## 2019 Activities

DayDateDescripSat.February 23City/CoSat.April 13Pop-UpSat.May 18City/CoSat.August 10Radio DSat.August 17City/CoSat.TBDAnnual

Description
City/County Drill
Pop-Up Packet Practice
City/County Drill
Radio Direction Finding Mini-Drill
City/County Drill
Annual County Wide Exercise

Morning 10 am -12 pm Morning 10 am -12 pm All Day

10 am -12 pm

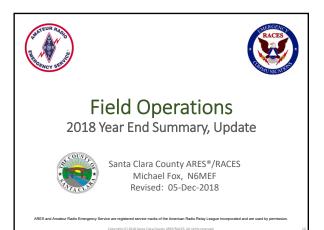
Additional Public Service Events Additional events in your city

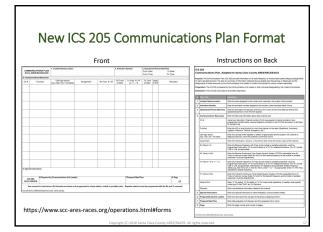
www.scc-ares-races.org/activities/

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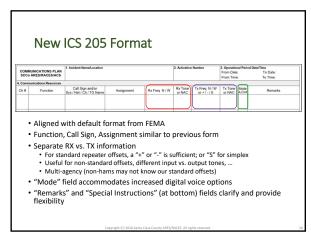
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## 2019 Changes to Field Ops Class

- $\bullet$  2018 included more information, but too much for 3 hours
- 2019 splits the class into its original two parts
  - Field Operations Type III, Part A
  - Field Operations Type III, Part B and Type II
- More time for discussion, interaction, exercises

Consists CO 2010 Controller Control APPC (NACCE At Indian control

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## Message Passing 2018 Year End Review, Update



Santa Clara County ARES®/RACES Don McKee, KE6DM Revised: 02-Dec-2018

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# What does it take to be a great Message Passer?

- You need to be a great communicator,
  - com·mu·ni·cate: to transmit information, thought, or feeling so that it is satisfactorily received or understood
- Who is able to communicate precisely,
  - pre-cise-ly: 1. in a precise manner 2. exactly
- Using a shared, standard procedure, that EVERYONE is trained to use,
- While following instructions!

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## Message Passing Fundamentals

The building blocks of the message passing process

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## Follow the NTS Manual (plus SCCo changes)

- Most of what we will cover comes from the ARRL NTS manual
- the ARRL NTS manual

   Chapter 2 Sending Messages on Voice
  - Print it out; keep it in your go kit; refer to it often
- Look for "[NTS-x.x.x]" section numbers
   A (very) few NTS procedures don't fit RACES situation where the
- fit RACES situation where the message author and recipient are not radio operators
  - Example: "X" for end of sentence
- Santa Clara County RACES additions and/or exceptions adjust for our environment (FM simplex or repeaters) and fill in missing procedures
  - Punctuation, symbols, GPS coords, ...

CHAPTER - 1 STROMAN CHAPTE

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## Intro Proword: Figure(s)

[NTS-2.1.5.1]

- Identifies one or more numerals to follow
- Voice each digit separately
- A "." is voiced "DECIMAL"
- A preceding "-" is voiced "MINUS"
- Examples:
  - Written: Send 12 dozen jelly donuts right away
  - Spoken: "Send FIGURES ONE TWO <pause> dozen jelly donuts right away"
  - Written: Switch to frequency 146.115
  - Spoken: "Switch to frequency FIGURES ONE FOUR SIX DECIMAL ONE ONE FIVE"
  - Written: The temperature will dip to -10
  - Spoken: "The temperature will dip to FIGURES MINUS ONE ZERO"

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## Intro Proword: Figure(s) [NTS-2.1.5.1] · Identifies one or more numerals to follow • Voice each digit separately • A "." is voiced "DECIMAL" • A preceding "-" is voiced "MINUS" Written: Send 12 dozen jelly donuts right away Spoken: "Send FIGURES ONE TWO <pause> dozen jelly donuts right away" Written: Switch to frequency 146.115 Spoken: "Switch to frequency FIGURES ONE FOUR SIX DECIMAL ONE ONE FIVE" - Written: The temperature will dip to -10 Spoken: "The temperature will dip to FIGURES MINUS ONE ZERO"

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## Punctuation

• In SCCo RACES we handle punctuation differently than the ARRL NTS manual because the people creating and receiving the message are not other radio operators

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- Period
  - Written: "." at the end of a sentence, is not written as a separate group.
- Spoken: "period"
- Question Mark
  - Written: "?", commonly at the end of a sentence, is not written as a separate group.
  - Spoken: "question mark"
- Colon
- Written: ":", often in an internet address, is not written as a separate group.
  • Spoken: "colon"
- Semicolon
  - Written: ";" within a sentence, is not written as a separate group.
  - Spoken: "semicolon"

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## **Symbols**

- The NTS manual does not cover how to voice many symbols. SCCo RACES will adopt the following standard:
  - "/" is spoken "slash"
    - Example: "... and/or ..." is spoken "... mixed group alpha november delta SLASH oscar romeo ..."
  - "\" is spoken "backslash"
    - Example: "... PasW\d1 ..." is spoken "... mixed group uppercase papa lowercase alfa sierra uppercase whiskey BACKSLASH lowercase delta one ..."
  - "+" is spoken "plus"
    - Example: "... +1-408-867-5309 ..." is spoken "... telephone figures PLUS one <pause> four zero eight <pause> eight six seven <pause> five three zero niner ..."
  - "-" depends on the context

    - "-" is spoken "minus" as part of a number
       Example: "...-123 ..." is spoken "... figures MINUS one two three ..."
       "-" is spoken "dash" when used as a dash

    - Example: "... w2xsc-1 ..." is spoken "... mixed group whiskey two x-ray sierra charlie DASH one ..."

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# Voicing of "." is context dependent: At the end of a sentence, "." is spoken "period" • Example: "... Bring food. ..." • Spoken: "... bring food PERIOD ..." In a number, "." is spoken "decimal" • Example: "... 146.475 ..." • Spoken: "... figures one four six DECIMAL four seven five ..." In an email, packet, or internet address, "." is spoken "dot" • Example: "... joe@host.com ..." • Spoken: "... email address juliet oscar echo atsign hotel oscar sierra tango DOT charlie oscar mike ..."

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# • Here are some more: - "=" is spoken "equal" • Example: "... beds = 5; tarps = 10; ..." • Spoken: "... beds mixed group EQUAL figure 5 semicolon tarps mixed group EQUAL figures one zero semicolon ..." - "&" is spoken "ampersand" • Example: "... contact AT&T ..." • Spoken: "... contact Tixed group alfa tango AMPERSAND tango ..." • Example: "... staging near Main & Park ..." • Spoken: "... staging near main mixed group AMPERSAND park ..." - "\_" is spoken "underscore" • Example: "... map\_201802.pdf ..." • Spoken: "... mixed group mike alfa papa UNDERSCORE two zero

one eight zero two dot papa delta foxtrot ..."

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# Prowords are special words used to facilitate message passing by voice They are NOT written into the message Prowords can be grouped into four categories, depending on how they are used: Operational/Control Prowords Define the start, end, or control the flow of the message Clarification Prowords Always spoken after a group Clarifies or emphasizes what was just said Qualification Prowords Used within a group Defines a quality to allow precise copy Introductory Prowords Always spoken before a group Alerts receiving operator to what is coming next It is important to use each of them in the right place to avoid confusing the recipient and slowing down the message transfer

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### **Qualification Prowords**

- Always spoken WITHIN a group
  - Typically previously identified with an Introductory Proword
- Alerts the receiving operator to a special quality for the character(s) that follows
  - Allow precise copy, such as case-sensitive information (web addresses, passwords, chemical names, etc.)
- Implies that the following characters are going to be sent one character at a time, phonetically
- Remains in effect for group until over-ridden
  - Like the "Caps Lock" key on your keyboard

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## **Qualification Proword Examples**

- "UPPERCASE" and "LOWERCASE"
  - Used to indicate that following characters should be copied in in the appropriate case
  - Used with ONE GROUP AT A TIME
  - Remain in effect until the end of the group or until over-ridden by another Qualification Proword (think "caps lock")
  - Most of the time case doesn't matter, but other times it's critical (e.g. passwords, internet addresses)

## • Examples:

- Written: The password is passWORD
- Spoken: "The password is password I spell LOWERCASE papa alfa sierra sierra UPPERCASE whiskey oscar romeo delta"
- Written: Deliver 1 LiFePO4 battery
- Spoken "deliver figure one mixed group UPPERCASE lima LOWERCASE india UPPERCASE foxtrot LOWERCASE echo UPPERCASE papa oscar four battery"

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## Intro Proword: GPS Coordinates

- Identifies a set of GPS coordinates to follow
- Used when a set of numbers contain one or more of the coordinate "marker" symbols:
  - ° (degrees), ' (minutes), " (seconds)
  - N (north), S (south), E (east), W (west)
- Voice the "marker" symbols where they appear
  - But don't add them, if not already part of written message.

## Include the word "AND" between the latitude and longitude parts.

- Send as a single group, even if written across multiple "slots"
  - You may need to make adjustments to fit the "5 words at a time" rule
- If the numbers *look like* coordinates, but don't contain any "marker" symbols, just send them as FIGURES.

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## Intro Proword: GPS Coordinates (cont.)

- Examples:
  - Written: 41° 24.20′, 2° 10.44′
  - Spoken: "GEE-PEE-ESS COORDINATES four one DEGREES <pause> two four decimal two zero MINUTES comma <pause> two DEGREES <pause> one zero decimal four four MINUTES"
  - Written: 41°24′12.2″N 2°10′26.5″E
  - Spoken: "GEE-PEE-ESS COORDINATES four one DEGREES <pause> two four MINUTES <pause> one two decimal two SECONDS NORTH <pause> two DEGREES <pause> one zero MINUTES <pause> two six decimal five SECONDS EAST"

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## Intro Proword: Internet Address

[NTS-2.2.4.6]

- Indicates an internet (e.g. "web") address follows
- <scheme>://<hostname[:port]>/<path>[?<query>]
  - https://www.google.com/
  - ftp://some.host.com:21/
  - http://qrz.com/The/Path/index.htm?name=Herman&call=W6XRL4
- Everything after <hostname> is case-sensitive!
- Example:
  - Written: http://www.scco.org/ops.html#GoKit
  - Spoken: "INTERNET ADDRESS hotel tango tango papa colon slash slash whiskey whiskey whiskey dot sierra charlie charlie oscar dot oscar romeo golf slash lowercase oscar papa sierra dot hotel tango mike lima poundsign uppercase golf lowercase oscar uppercase kilo lowercase india tango"

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# Agency Forms and Informal Messages

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## Critical Information to Capture ...

As the operator passing the message, always include:

- · Your message number
- How message was transmitted
- · Their message number
- Sent vs. Received
- Log "N/A" if they don't have one Message handling order
- Amateur Radio, Telephone, Packet, etc. Your name and FCC call sign
- Municipal Status default = Immediate
   Date and time message was transmitted
- EOC-213RR default = Priority Otherwise, default = Routine
- "To" Position & Location
  - Default = Planning
     Includes Municipal Status and 213RR
- "From" Position & Location

Other information should only be included if already on the form

- · For example, message creation date/time, situation severity, reply actions, etc.
- Don't make stuff up!

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## **Net Control** 2018 Year End Summary, Update



Santa Clara County ARES®/RACES Mark Laubach, K6FJC Revised: 05-Dec-2018

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## 2018 Net Control Year End

- No changes felt from California AB 1222 (aka AB 1785, Section 23123.5(f) CVC) and our mobile ham radio use
  - We will continue Travel Tracking Net and H&W checks as we modified from last year
  - https://www.scc-ares-races.org/operations.html
- Repeat focus request from 2017 year end: improve efficiency
  - Root cause ⇒ need better following of SCC message passing and use of prowords
    - Please study up it does take practice
    - Our drills are "dress rehearsals" for the real thing, not the time to start practicing
  - NCO efficiency
    - Find ways to not repeat the same information
    - Remember to allow sufficient pauses, especially Resource Net Level 3 Travel Tracking

## Performance Standards and Best Practices

- Updates included:
  - Remove conflicting requirements on clothing
  - Updated procedure for switching nets
  - Requires ANSI Class 2 safety vest
  - Clarified Handling Order options
  - Maps (paper or offline)



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## Mutual Aid Communicator Program



- Updates included:
  - N2, P2: higher power radio
  - F2, N2, S2: cross-band repeat
  - All Type 1: Event planning class
  - Loss/reinstatement process
  - NIMS credentialing

http://www.scc-ares-races.org/operations.html

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## **Packet Network Update**

2018 Year End Review, 2019 Update



Santa Clara County ARES®/RACES Jim Oberhofer Revised: 02-Dec-2018

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## 2018 Packet Classes

### By the numbers

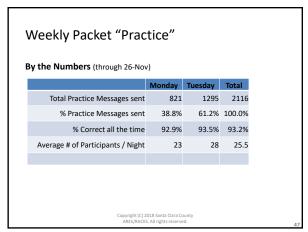
- 318 classroom hours spent (not counting homework)
- 116 class sign-ups (all 3 classes)
- 106 class show-ups
  - 46 in Packet III-A
  - 35 in Packet III-B
  - 25 in Packet II
- 57 unique participants
- 24 packet Ops attended only one class
- 17 packet Ops attended only two classes
- 16 packet Ops attended all three classes

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# Packet Exercise Workbook Covered Packet III-B content Included related topics such as... Checking out your packet station Working with messages Customizing message handling And other topics, such as: ICS 309 Reporting Using Address Books Message Addressing Watch for updates to the Exercise Workbook

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# Weekly Packet "Practice" Q: When is a check-in not a check-in? A: When it is "practice" • See the "Standard Packet Check-In/Out Message" App Note under... https://www.scc-ares-races.org/data/packet/index.html#app-notes • See the Practice Message, Subject section under... https://www.scc-ares-races.org/data/packet/weekly-packet-practice.html#Message

## **Outpost & PacFORMS**

Review

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## SCCo Installer v140 – August 2018

## By the numbers

- 45 Total changes
- 26 SCCo Submitted
- 23 Enhance21 Defects 23 Enhancements

## These were related to

- 13 Message Handling
- 8 PacFORMs
- 7 Add-on related
- 3 Send/Receive
- 2 Subject Line related
- 2 printer related
- ... plus another 10 changes
- See the details up on the SCCo RACES website...

  Packet BBS Service > Presentations > 2018 > SCCo Packet Installer v139 Summary

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## New OA Municipal Status Form

- Managing information in their terms
- New Operational Area Municipal Status Form replaces the City Scan form



## **New Shelter Status Form**

- Managing information in their terms
- Last minute PacFORM add required for this year's Bay Area Yellow Command Exercise (focus was on shelter operations)



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## What's Next? ... PacFORMs

- Mutual Aid Request Form
  - As County OES changes what they need, we will align our tools to support them.
  - Changes planned are around usability
- · Hospital Forms updates
  - Approached by Medical Health Operations Center to help revise all Hospital PacFORMs to align with their changing standards.

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## What's Next? Add-on's

- The Outpost/PacFORMS integration has been very useful
- But much of the interaction is hard-coded in Outpost
- New API provides standard way to connect apps to Outpost
- Enables more automation and integration with workflow
- PacFORMS will eventually migrate to API as well

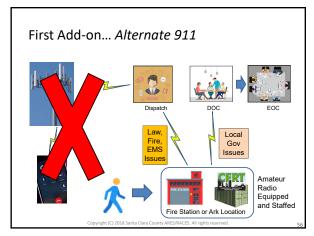


## First Add-on... Alternate 911 (Alt911)

- During the 2009 Morgan Hill cable cut, RACES responders staffed key city locations and the city's Dispatch Center (PSAP) to pass 9-1-1 assistance requests.
- Cupertino, Saratoga, and Los Altos Hills contract with Santa Clara County for all Sheriff, Fire, EMS, and dispatch services.
- In the event of a total telephone service outage, the public in these cities has no way to request 9-1-1 assistance.
- There is no local PSAP in Cupertino, Saratoga, or Los Altos
  Hills
- We cannot easily pass 9-1-1 traffic because (i) our PSAP is located 15 miles away in San Jose, and (ii) DSW restrictions do not easily let us operate outside our city.

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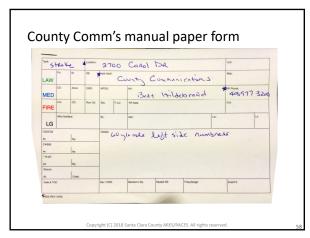
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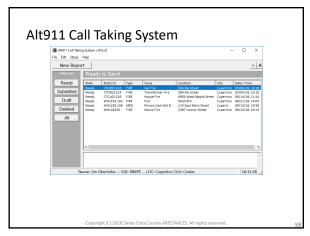
## Managing information in their terms

### What County Comm needs to know

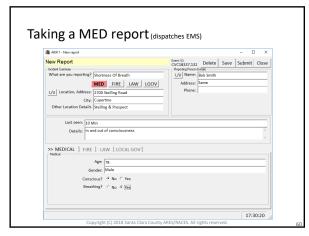
- WHERE? Where are you? Where is the incident?
- WHAT? What happened?
- WHO? Who's involved? Is anyone hurt?
- WHEN? When did it happen?
  - Is it going on right now?
- WHY? Follow-up questions...
- Ref: https://www.sccgov.org/sites/911/Pages/The-Five-Ws.aspx

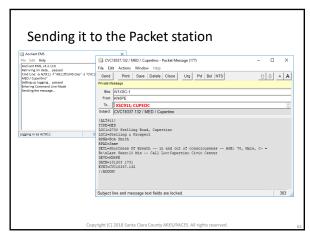
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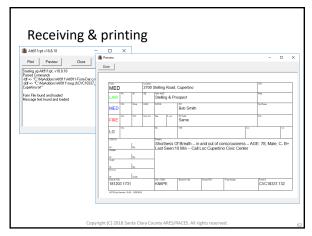




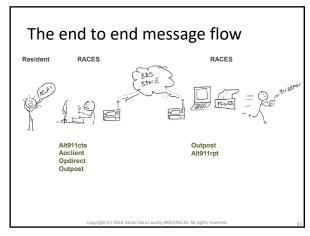
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## The Packet Value Proposition

- What do these things have in common?
  - Outpost enhancements, updates
  - PacFORM additions, changes
  - · Policy refinements
  - Messaging add-on delivery
- All of SCCo Packet Service improvements enhance our ability to support our Served Agencies.
- Our Served Agencies see our value as doing business in their terms, that is, managing information and communications on their behalf.
- Our packet infrastructure, training, and capabilities allow us to do this!

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## For More Information

- Support
  - $-\,$  See the Santa Clara County ARES/RACES web site packet page
  - https://www.scc-ares-races.org/data/packet/index.html
  - Join the packet discussion group
- Practice
  - Send a message during the weekly packet net, either or both days
    - https://www.scc-ares-races.org/data/packet/weekly-packet-practice.html
    - Automated feedback to help you improve, verify you've got it right
  - Participate as a packet operator at drills and other events

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## County Wide Drill Moffett Field



Santa Clara County ARES®/RACES Andreas Ott, K6OTT Revised: 05-Dec-2018

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## XSC-18-08T aka. #CWD20181027 Moffett Field

ARRL Simulated Emergency Test 2018

Supporting Santa Clara County CERT teams communications at six field locations and an EOC

KEOTT

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# Stats (some preliminary)

- 60 participants: 41 ham radio operators (17 "new hams" licensed since 2014), 1CERT, 18 staff
- MAC evaluations at levels 3, 2 and 1
- 2 operations shifts, 3.25 hours each
- 16 cities and agencies represented
- 6 simulated command posts, 1 EOC in Drill City
- 78 messages passed: 43 packet, 35 voice (some logs are most likely missing)
- ARRL SET score: 579 points

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## Field Command Post



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## Lessons learned (what staff is doing)

- This is as close to a real incident as it gets (supporting CERT in the field to communicate to the EOC)
- Repeat experience (same drill held in 2016), still very labor intensive in planning and execution
- You wish you had a working printer at your field packet station
- DSW processing (thank you for your patience)
- Processes, procedures, content of training classes
- Forms review on-site at checkout (and trying to "recreate" the event from incomplete logs)

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# SCCo ARES/RACES Data Network Update



Santa Clara County ARES®/RACES Michael E Fox, N6MEF Revised: 05-Dec-2018

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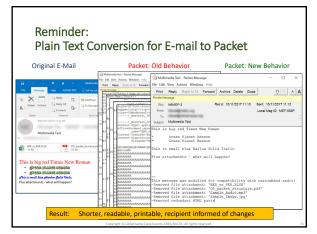
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## Agenda

- Infrastructure
  - Plain Text Conversion for E-mail to Packet
  - Redundant Core Connectivity
  - Power System Enhancements
- Access
  - 440 MHz TCP/IP Radios
  - WiFi Connections to Cities, Hospitals, ...

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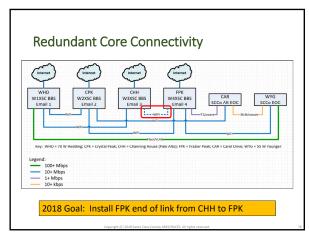


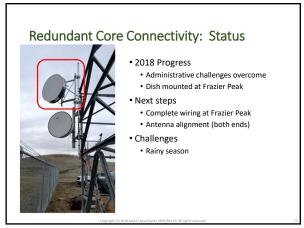
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## Plain Text Conversion: Status

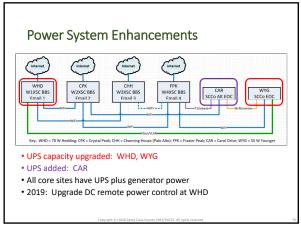
- 2017 Year End
  - Basic functionality working on development server
  - Need to add
    - Error-handling
  - Variety of unusual cases: ex. encoding, blank body w/ text attachment
  - Lots more testing needed; move to test server
  - Expected production deployment: Spring 2018
- 2018 Year End
  - $\bullet \ \mbox{No additional progress} \mbox{other priorities} \\$
  - Plan: Deliver basic functionality for early 2018; complex cases later

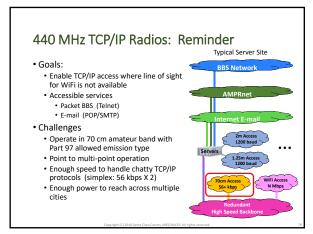
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# 440 MHz TCP/IP Radios: 2018 Activity • Two commercial vendors selected for testing • CalAmp Viper SC+: • 10 W, 50 MHz channel, 128 kbps 16 FSK, static • 4RF Aprisa SR+: • 5 W, 50 MHz channel, 240 kbps 64 QAM, dynamic, FEC • Both are priced in the \$1200-1400 range

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# 440 MHz TCP/IP Radios: 2018 Activity Bench testing RF testing Application testing: Packet over Telnet, E-mails with attachments

## 440 MHz TCP/IP Radios: 2019 Plan

- We know this works
  - Both vendors have large commercial deployments
  - But they are in licensed bands with directional antennas
- Radios are too expensive and proprietary to move forward before we achieve success in a reasonable number of locations.
- Follow-up with vendor, implement recommendations, make it work in our environment
- Once we know what it takes to make it work, re-evaluate cost of overall solution

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## WiFi Connections to Cities, Hospitals, ...

- We're ready for subscriber connections
- Service description web pages exist
- · Explains what's possible, how to request connection
- Subscriber config web page by end of the month
  - Should answer most (all?) questions about subscriber-side network configuration: addressing, routing, firewalling, etc.
- 2019 Plans
  - Acceptable use policy
  - Self-service login/password management
  - Connecting sites

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## Amateur Radio for Emergency Managers



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End

# Thanks for coming!

Please complete the course Evaluation.

See you at a training class next year!

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