Monthly Packet Message Passing Exercise Review

Period: 10/16/2024 09:00 to 10/23/2024

Santa Clara County ARES®/RACES

Last Updated: 24 October 2024

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Messages Passed Summary

Approximate number counts from the Xanadu EOC ICS-309:

Assignments sent (total):		24 + 2 test + 1 instructor
Actual participating / dropped / MIA		? / ? / ?
Outpost / Manual / Fun		21 / 6 / 0
Content Messages exchanged *:		As of 10/23 12:00
	1 x ICS213 (sent to XND EOC) Total ICS212 tx + rx	40 122
	1 x EOC213RR tx	27
	1 x SheltStat tx	28
	Various operator-2-operator	311
	Other, testing, etc.	-na-

Thank you for participating in this exercise!

- Excluding DELIVERED: 488 includes resends and testing.
  Overall total to/from Xanadu EOC: 913

Usual Practice Objectives

- Based on SCC documentation
  - SCCo ARES/RACES Packet Operations - Type III, Part A and Part B courses
  - How to Send a Packet Message with Outpost - 09/19/2013
  - Standard Packet Message Subject Line - 02/22/2020
  - Standard Packet Check-in/Out Message - 09/25/2024
  - Outpost Users Guide, Basics; Version 3.4 | July 2020
  - RACES Recommended Form Routing Cheat Sheet [Rev: 19-Feb-2024]

- Following Directions

- Exercising simulated 3rd party and operator-to-operator messages
  - Check-In and Check-Out
  - XSCEVENT and XND@XSC Notice retrieval and send messages
  - Operator to operator messages: Check-in and Check-out, notice read, etc.
  - 2 x EOC213RR, 1 x RACES-MR

- Simulated paperwork Turn-in: completed packet ICS309

Added Objectives

- Packet Operator Type III Part B course was held
    - Jim Oberhofer suggested practicing Outpost archive procedures
- We've had (at least) two observations in drills:
    - Some operators forgot to interact with their (simulated) supervisor/manager
        - E.g., missing forms information, pertinent notice information
    - Not being ready at the start of the served agency's operational period
        - Plan ahead and equipment setup issues
        - Unknown BBS mailbox status – i.e., full
    - Not paying attention to additional notices during op period
        - Can't practice this in Monthly
- For this drill:
    - Trial a simplistic simulation (email) for a particular form and field info
    - Follow a Mutual Aid process: announcement, readiness and preparation, volunteering, mobilization assignment, accept/reject, travel (optional), arrival and local assignments, operational period, and Outpost archive turn-in
        - Note: won't do "full" dress rehearsal every month

Additional notes about this practice and results

- When a send or reply "via Internet email" is mentioned in any instructions, it means send an email via the Internet only and don't use a packet message. Specifically avoid sending a packet message with an Internet addressee.

- The per message stats presented are current as of 12:00 (noon) on Wednesday and don't include the several stations that were still completing the exercise. The scorecard has the complete and official results as of 17:00 at the close.

- Reminder: in the monthly practices never send a packet message to "XND@XSC" unless specifically directed. This is important as it turns your message, even if a PackItForm, into a city bulletin notice and potentially "broadcasts" it to everyone for the next 8 days.

- We had a number of new people coming in after the Packet Operator Type III Part B course. Welcome! Minor nits on 309's for these were left as "green" in the scorecard.

The Assignment: Intro and Part 1

Greetings,

You are receiving this email as you have signed up for the SCC Packet Message passing exercise that opens at 09:00 this Wednesday. and closes on next Wednesday at 17:00. If needed, please (re)review the event posting as well as the monthly message passing practice training page for information on drill simulation process flow and review any **Updated** and **New** information as there have been changes since the last practice.

This email has several parts: **1)** the simulation scenario, **2)** the assignment details that you might receive when considering volunteering for a mutual aid communicator need, and your accepting or declining the assignment, **3)** the mobilization and traveling tracking portion simulating you traveling to the reporting location (this is not directly simulated but there is an optional question), **4)** your arrival at the reporting location and your local tactical assignments that are needed to begin your operational period for the served agency, and **5)** notes and reminders about the practice exercise.

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1) Simulated Scenario for this month's exercise: Xanadu County experienced a 7.2 magnitude earthquake at 17:04 two days ago with epicenter at 37.031713,-121.887447. This is the same location as the 1989 Loma Prieta earthquake almost exactly 35 years ago. Many aftershocks are being recorded of magnitude 4.0 or less and appear to be diminishing. Damage reports are still being received and reveal widespread damage throughout the greater South Bay area. Power, water, sewage, Internet, and mobile phone services have all been impacted and are not reliable. Local emergency response is significantly overwhelmed. Xanadu has established several large-capacity shelters to aid people who have temporarily lost access to their dwellings and for those seeking emergency aid. Mutual Aid Requests have been received asking for volunteer shelter communicators, especially packet operators.

- Practice start/stop times
- Reminder to review the training page for updated and new information
- Assignment email is divided into parts 1 through 5.
- General scenario for simulated message content

The Assignment: Intro and Part 1

Contents:

- [Purpose](#)
- [Intended Audience](#)
- [References](#) **Updated**
- [Scheduling Info](#) **Updated**
- [Frequencies](#)
- [Internet email Subject: hashtag](#) **Updated**
- [Simulated process flow](#) **New**
- [Simulating manager communications](#) **New**
- [Notes](#)
- [Use of URLs for message downloads](#)
- [Immediate Handling Order Messages](#)
- [Outpost ICS-309 Form](#) **Updated**
- [Radio Routing Slip requirements for packet](#) **New**
- [Position: Manual Operation](#) **Updated**
- [Training Questions](#)
- [Preparation for a successful exercise](#)
- [Xanadu EOC static message content](#)
- [Xanadu-county.org, Xanadu-city.org, and Troubleshooting access](#)
- [Participation and Credential Credit](#)
- [Packet Course Instructor Notes](#)
- [Drill/Exercise Packet Manager Notes](#)
- [Past Exercises from this year](#) **Updated**
- [Summaries from prior years](#) **New**

"New" or "Updated" are used to indicate added or modified material since the last monthly practice.

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The Assignment: Intro and Part 1

Radio Routing Slip - New section

A separate Radio Routing Slip for packet messages is not required to be created by the packet operator if PackItForms is used and the information required at the top of the form (message header) is duplicative of the information that would be entered on the routing slip **AND** the packet station has a printer.

The packet operator retains the responsibility to obtain information from their manager/supervisor or the message author to make sure the top of form information is as complete as needed to deliver and route the form to the intended recipient at the destination.

In real life for record keeping, the packet operator should attach a printed copy of the Sent message to the original message: e.g., staple to an EOC213RR Resource Request, a Form 1, etc. If a printer is not available, the Radio Routing Slip must be filled out by hand (operator, supervisor, or message author) and attached to the original message (e.g., stapled) and the operator should amend and fill in the Origin Msg # and the Radio Operator Only information at the bottom of the form after the message has been sent.

The Assignment: Intro and Part 1

Position: Manual Operation - Updated section

New bullet:
- <u>From October 2024 going forward: the ICS-309 for manual operation should also include Delivered messages received and transmitted.</u>

The Assignment: Intro and Part 2 and 3

2) Assignment details for mutual aid volunteer consideration

Agency:	Xanadu County
Event/Incident:	2024 Loma Prieta Earthquake, Activation #: XND-24-1016P
Assignment: (simulated)	Provide packet operator services for shelter communications with Xanadu EOC during the third (3rd) day of operation. Communicators should provide their own packet station that can operate without grid power for the entirety of their assigment period. Plan for an outside station location, table(s) and chair will be provided. A canopy may be provided. Forecast is for partly sunny conditions, no precipitation, with a daytime high of 72 degrees Fahrenheit.
Requested arrival and Operational Period:	For this simulation and practice, your operational period begins with the download of any pertinent BBS notices prior to your shelter's check-in to the packet network and ends with your shelter's check-out and subsequent transmission required participation turn-in materials to the practice instructor.
Simulated Reporting Location:	Staging at Shark Shelter, 525 W Santa Clara St, San Jose, CA 95113. (Note for practice: this is a real street address in Santa Clara County, the shelter name is fictitious.)
Contact on arrival:	Nathaniel Stroman, Shark Shelter Staging Manager
Travel info:	All major roads are clear at this time. There may be police checkpoints. Make sure you have your driver's license, DSW card with current sticker, and FCC ham radio license available for inspection.

Do you accept or decline the above assignment?:
Please reply to this message with the simple added text response of "I accept this assignment" or "I decline this assignment". If you receive this assignment on more than one email address, only one response is requested.

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3) Mobilization and Travel Tracking - Resource Net Level 3
This process step is not simulated for this practice. However, if you would like to take part in an optional travel time estimation survey please do so before continiuing.

Notes:
1) Accept or decline instructions will be made clear on not waiting for a response
2) No voice net - hard to simulate in mpmp structure

The Assignment: Intro and Part 2 and 3

Optional: simulated travel estimation survey

- 10 responses received as of 10/23 12:00:
  - Humorous observation: 2 from tactical assignment ID….
    Reminder, in the simulated process steps this is done before simulated mobilization and before receiving local assignment information
- Documents or Apps used:
  - 1 x HERE WeGo
  - 1 x Thomas Guide DigitalEdition with 2002 Thomas Guide BayArea paper
    - Noted from [website](): *The cd-roms were discontinued in 2008 and support stopped for them as of 2010.*
  - *4 x Google Maps offline, expires in 2025*
  - *1 x did not provide app name*
  - *1 x Apple Maps offline, expire ?*
  - *2 x Maps.me, expire ?*

The Assignment: Intro and Part 4

4) Local Situational Briefing and Position Assignment

This information in this section will be made available to the mutual aid communicator upon arrival at the reporting location. As part of this practice use this information after your simulated arrival.

Your manager (supervisor)	Chris Russell
Your position:	Packet Operator
TacticalCallSign for packet (also your BBS mailbox):	XND042
Location: (also your TacticalName for Check-in/out and any voice nets)	Shark Shelter
Your message number prefix:	X42
Next packet message number: (from simulated relief briefing)	your_choice
City BBS Notice area:	XND@XSC
Your BBS:	Use your normal primary BBS, if not available use your secondary.
Xanadu EOC mailbox:	XNDEOC@W1XSC.ampr.org (primary)
	XNDEOC@W4XSC.ampr.org (secondary)
XND EOC activation period:	From Wednesday 10/16/24 09:00 until Wednesday 10/23/24 17:00
Participation credit requirements	Packet messages sent to EOC: Check-in, Check-out, and all 3rd party messages Email(s) to instructor with completed: packet ICS-309 (per release instructions). For Outpost users: a zip archive as per the release instructons for archiving the packet station. For non-Outpost users: your best archive equivalent as per the release instructions.
Simulate Voice communications with Xanadu EOC:	For simulated voice net messages, call the EOC at **650-542-8987** and leave a voice message., SMS/MMS text messages are also accepted. (Yes, this really works for this exercise).

Starting your Operational Period

- After your simulated arrival remember to routinely check the assignment BBS city notice area starting <u>before you check in</u> and then routinely during the event.
- Begin your operational period with a Check-In for your tactical assignment, then follow the directions in each BBS city notice or received message from XNDEOC. If you sent the correct response message you will receive the next message task in this exercise.
- A message with the subject containing "Thank you" will contain your last assignments.

XSCEVENT token request

```
44    | 1498P | X44-1498P_R_token
45    |  767P | X45-767P_R_token
46    | 1024M | X46-1024M_R_token
47    |  287P | X47-287P_R_token
47    |  288P | X47-288P_R_token
51    | 1000M | X51-1000M_R_token
55    |  174P | X55-174P_token
55    |  175P | X55-175P_R_token
59    | 3068P | X59-3068P_R_token
64    |  102P | X64-102P_R_token Shake_aing5U
67    |  102M | XXX-102M_R_token Shake_Aez8Qu
67    |  102M | X67-102M_R_token Shake_Aez8Qu
68    | 4050P | X68-4050P_R_token Shake_Vai6ja
KK6EKN  | 3986P | EKN-3986P_token
KK6FPP  | 5306P | FPP-5306P_R_token
KN6GLT  |  651P | GLT-651P_R_token Shake_ees9Vi
W6JMK   |  603M | X65-603M_R_token
WB6OEU  |  173P | OEU-173P_R_token
WB6OEU  |  177P | X58-177P_R_token
```

Notes:
1. 13 + 2 + 2 + 2 returns – all should be sent from FCC call sign
2. Notice text: *For registered participants that have received their assignment email: please send a routine plain text packet message to Xanadu EOC with the MsgSummary containing the word "token" and your assigned token in the message text. Do this before you start your simulated departure to your reporting location.*

Check-In

```
43 |  056P | X43-056P_R_Check-In XND043, Shark Shelter
44 | 1500P | X44-1500P_R_Check-In XND044, Shark Shelter
45 |  764P | X45-764P_R_Check-In XND045, Shark Shelter
46 | 1026M | X46-1026M_R_Check-In XND046, Shark Shelter
47 |  282P | X47-282P_R_Check-In XND047, Shark Shelter
48 |  270P | X48-270P_R_Check-In XND048, Shark Shelter
49 |  255P | X49-255P_R_Check-In XND049, Shark Shelter
50 |  202P | X50-202P_R_Check-In XND050, Shark Shelter
51 | 1001M | X51-1001M_R_Check-In XND051, Shark Shelter
52 | 1156P | X52-1156P_R_Check-In XND052, Shark Shelter
53 | 5330P | X53-5330P_R_Check-In XND053, Shark Shelter
54 |  297R | X54-297R_R_Check-In XND054, Shark Shelter
55 |  176P | X55-176P_R_Check-In XND055, Shark Shelter
56 |  185P | X56-185P_R_Check-In XND056, Shark Shelter
57 |  170P | X57-170P_R_Check-In XND057, Packet Operator
59 | 3065P | X59-3065P_R_Check-In XND059, Packet Operator, Shark Shelter
60 | 1477P | X60-1477P_R_Check-In XND060, Shark Shelter
61 |  526M | 061-526M_R_Check-In XND061, Shark Shelter 61
62 | 3984P | X62-3984P_R_Check-In XND062, Shark Shelter
63 |  640P | X63-640P_R_Check-In XND063, Packet Operator
63 |  648P | X63-648P_R_Check-In XND063, Shark Shelter
64 |  103P | X64-103P_R_Check-In XND064, Shark Shelter
66 |  257P | X66-257P_R_Check-In XND066, Shark Shelter
67 |  104M | XXX-104M_R_Check-In XND067, Shark Shelter
67 |  104M | X67-104M_R_Check-In XND067, Shark Shelter
68 | 4049P | X68-4049P_R_Check-In XND068, Shark Shelter
WXXXK |  602M | X65-602M_R_Check-In XND065, Shark Shelter
WXXXU |  176P | X58-176P_R_Check-In XND058, Shark Shelter
```

Notes:
1. WXXXU didn't set their tactical call sign in Outpost
2. WXXXK did use their tactical call sign in manual
3. XND057, XND063 Outpost Additional ID Text should be "Shark Shelter",
4. XND063, note corrected second send – thank you
5. XND059 "Packet Operator," is redundant and not needed
6. XND061, prefix issue and there is only one Shark Shelter

XND@XSC Notice Read

```
44    | 1510P | 0/10/24_21:21 | X44-1510P_R_XND 2024 Loma Prieta notice read at 10/10/24 21:21
45    |  775P | 0/19/24_11:31 | X45-775P_R_XND 2024 Loma Prieta notice read 10/19/24 11:31
47    |  285P | 0/18/24_17:37 | X47-285P_R_XND 2024 Loma Prieta notice read at 10/18/24 17:37
51    | 1006M | 0/19/24_12:05 | X51-1006M_R_XND 2024 Loma Prieta notice read at 10/19/24 12:05
53    | 5305P | 0/16/24_14:39 | X53-5305P_R_XND 2024 Loma Prieta notice read at 10/16/24 14:39
54    |  307R | 0/16/24_16:25 | X54-307R_R_XND 2024 Loma Prieta notice read at 10/16/24 16:25
56    |  188P | 0/17/24_17:29 | X56-188P_R_XND 2024 Loma Prieta notice read at 10/17/24 17:29
59    | 3069P | 0/16/24_14:31 | X59-3069P_R_XND 2024 Loma Prieta notice read at 10/16/24 14:31
60    | 1480P | 0/20/24_13:28 | X60-1480P_R_XND 2024 Loma Prieta notice read at10/20/24 13:28
61    |  527M | 0/20/24_19:46 | 061-527M_R_XND 2024 Loma Prieta notice read at 10/20/24 19:46
62    | 3989P | 0/19/24_22:28 | X62-3989P_R_XND 2024 Loma Prieta notice read at 10/19/24 22:28
63    |  654P | 0/20/24_17:02 | X63-654P_R_XND 2024 Loma Prieta notice read at 10/20/24 17:02
64    |  106P | 0/21/24_21:20 | X64-106P_R_XND 2024 Loma Prieta notice read at 10/21/24 21:20
66    |  259P | 0/17/24_13:40 | X66-259P_R_XND 2024 Loma Prieta notice read at 10/17/24 13:40
67    |  103M | 0/23/24_09:45 | X67-103M_R_XND 2024 Loma Prieta notice read at 10/23/2024 09:45
68    | 4051P | 0/20/24_17:33 | X68-4051P_XND 2024 Loma Prieta notice read at 10/20/24 17:33
WXXXK |  605M | 0/22/24_17:10 | X65-605M_R_XND 2024 Loma Prieta notice read at 10/22/24 17:10
WXXXU |  174P | 0/16/24_10:00 | XXX-174P_R_XND 2024 Loma Prieta notice read at 10/16/24 10:00
WXXXU |  181P | 0/16/24_10:00 | X58-181P_R_XND 2024 Loma Prieta notice read at 10/16/24 10:00
```

Notes:
1. From Notice: *Assignment: after your check-in is confirmed please send a routine plain text message via packet to the Xanadu EOC with the MsgSummary:*
   XND 2024 Loma Prieta notice read at 10/DD/24 HH:MM
2. XND061 prefix issue continues
3. WXXXU didn't set their tactical call sign in Outpost, sent twice, second with right prefix
4. WXXXK did use their tactical call sign in manual

Message 1: ICS213 priority

```
43    |  059P |_P | X43-059P_P_ICS213_Trash Pickup
44    | 1503P |_P | X44-1503P_P_ICS213_Trash Pickup
45    |  772P |_P | X45-772P_P_ICS213_Trash Pickup
47    |  289P |_P | X47-289P_P_ICS213_Trash Pickup
48    |  273P |_P | X48-273P_P_ICS213_Trash Pickup
49    |  258P |_P | X49-258P_P_ICS213_Trash Pickup
50    |  205P |_P | X50-205P_P_ICS213_Trash Pickup
51    | 1010M |_P | X51-1010M_P_ICS213_Trash Pickup
52    | 1159P |_P | X52-1159P_P_ICS213_Trash Pickup
53    | 5333P |_P | X53-5333P_P_ICS213_Trash Pickup
54    |  308P |_P | X54-308P_P_ICS213_Trash Pickup
55    |  179P |_P | X55-179P_P_ICS213_Trash Pickup
56    |  192P |_P | X56-192P_P_ICS213_Trash Pickup
57    |  176P |_P | X57-176P_P_ICS213_Trash Pickup
59    | 3070P |_P | X59-3070P_P_ICS213_Trash Pickup
60    | 1481P |_P | X60-1481P_P_ICS213_Trash Pickup
61    |  532M |_P | 061-532M_P_ICS213_Trash Pickup
62    | 3991P |_P | X62-3991P_P_ICS213_Trash Pickup
63    |  655P |_P | X63-655P_P_ICS213_Trash Pickup
64    |  107P |_P | X64-107P_P_ICS213_Trash Pickup
66    |  262P |_P | X66-262P_P_ICS213_Trash Pickup
67    |  109M |_R | X67-109M_R_ICS213_Trash Pickup
68    | 4054P |_P | X68-4054P_P_ICS213_Trash Pickup
WXXXK  |  610M |_P | X65-610M_P_ICS213_Trash Pickup
WXXXU  |  180P |_P | X58-180P_P_ICS213_Trash Pickup
```

Notes:
1. XND061 prefix issue continues
2. WXXXU didn't set their tactical call sign in Outpost
3. WXXXK did use their tactical call sign in manual

Message 2: Shelter Status priority

```
43   |  062P |_P | X43-062P_P_SheltStat_Shark Shelter
44   | 1506P |_P | X44-1506P_P_SheltStat_Shark Shelter
45   |  776P |_P | X45-776P_P_SheltStat_Shark Shelter
47   |  292P |_P | X47-292P_P_SheltStat_Shark Shelter
48   |  276P |_P | X48-276P_P_SheltStat_Shark Shelter
49   |  261P |_P | X49-261P_P_SheltStat_Shark Shelter
50   |  208P |_P | X50-208P_P_SheltStat_Shark Shelter
51   | 1015M |_P | X51-1015M_P_SheltStat_Shark Shelter
52   | 1165P |_P | X52-1165P_P_SheltStat_Shark Shelter
53   | 5336P |_P | X53-5336P_P_SheltStat_Shark Shelter
54   |  311P |_P | X54-311P_P_SheltStat_Shark Shelter
55   |  182P |_P | X55-182P_P_SheltStat_Shark Shelter
56   |  201P |_P | X56-201P_P_SheltStat_Shark Shelter
56   |  206P |_P | X56-206P_P_SheltStat_Shark Shelter
57   |  186P |_P | X57-186P_P_SheltStat_Shark Shelter
59   | 3073P |_P | X59-3073P_P_SheltStat_Shark Shelter
60   | 1484P |_P | X60-1484P_P_SheltStat_Shark Shelter
61   |  536M |_P | 061-536M_P_SheltStat_Shark Shelter
62   | 3994P |_P | X62-3994P_P_SheltStat_Shark Shelter
63   |  659P |_P | X63-659P_P_SheltStat_Shark Shelter
64   |  110P |_P | X64-110P_P_SheltStat_Shark Shelter
66   |  265P |_P | X66-265P_P_SheltStat_Shark Shelter
67   |  110M |_P | X67-110M_P_SheltStat_Shark Shelter
68   | 4057P |_P | X68-4057P_P_SheltStat_Shark Shelter
WXXXK  |  614M |_P | X65-614M_P_SheltStat_Shark Shelter
WXXXU  |  185P |_P | X58-185P_P_SheltStat_Shark Shelter
```

Notes:
1. XND056 sent two, first one was per exercise, second one was invented "*ASPCA has set up a pet shelter in the rear of the shelter…..*"
2. XND061 prefix issue continues
3. WXXXU didn't set their tactical call sign in Outpost
4. WXXXK did use their tactical call sign in manual

Message 2: Shelter Status missing field 51b info

- Shelter Status was deliberately a "complete" form with missing information for the field:
  - Primary Contact Phone   (in PackItForms coded text this is field 51b)
- The You have been handed message says:
  1) *After handing you this form, they walk away and are not available for direct questions or comments. As a simulation, they might be able to comment on the form via Internet email:*
     To: xanaducounty@gmail.com
     Subject: #mpmp2410 shelter status

     only the Subject matters, message text is ignored. Otherwise, use your best judgement in sending the packet message.
- This was an experiment for simulating asking your Supervisor
- Intent was: send an Internet email (not packet!) with the above Subject line and you get an automated response back with the missing phone number information.
- Results:
  - One shelter used their personal phone number
  - Three shelters used space character
  - One shelter used "none given", one used "N/A", One used "000-000-0000", one used "0"
  - One used the main phone number for the American Red Cross Silicon Valley Chapter

Message 2: Shelter Status priority

```
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [408–XXX–XXX0]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [ ]
51b.: [ ]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [669=555–0147]
51b.: [669–555–0147]
51b.: [none given]
51b.: [ ]
51b.: [n/a]
51b.: [000–000–0000]
51b.: [669–555–0147]
51b.: [0]
51b.: [408–577–1000]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [669–555–0147]
51b.: [669–555–0147]
```

Rule: if a form has a required field with blank information, you must ask your Supervisor or the author
- A simulated means of checking with your Supervisor was provided

Also: addressing a packet message to an Internet address is not reliable at this time. This is why the instructions were to use Internet email.
- Will make clearer if needed in future.

Message 2: Shelter Status
Remove From List (Field 71)

```
Subject: X44-1506P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X43-062P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X58-185P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X50-208P_P_SheltStat_Shark Shelter
Subject: X59-3073P_P_SheltStat_Shark Shelter
Subject: X54-311P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X49-261P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X66-265P_P_SheltStat_Shark Shelter
Subject: X57-186P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X45-776P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X51-1015M_P_SheltStat_Shark Shelter
71.: [false]
Subject: X47-292P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X52-1165P_P_SheltStat_Shark Shelter
Subject: X60-1484P_P_SheltStat_Shark Shelter
71.: [false]
```

```
Subject: X63-659P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X68-4057P_P_SheltStat_Shark Shelter
Subject: 061-536M_P_SheltStat_Shark Shelter
71.: [false]
Subject: X56-201P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X62-3994P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X53-5336P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X64-110P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X48-276P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X65-614M_P_SheltStat_Shark Shelter
71.: [false]
Subject: X55-182P_P_SheltStat_Shark Shelter
71.: [false]
Subject: X67-110M_P_SheltStat_Shark Shelter
71.: [false]
Subject: X46-1033M_P_SheltStat_Shark Shelter
71.: [false]
```

A question was asked in the Zoom conf call about whether the Remove From List (Field 71) radio buttons are set when filling out the PackItForm. The form's options are radio buttons "yes" or "no" and either button can be left unchecked. The above is a list of all the SheltStat forms received by Xanadu EOC.   The values of the radio button coding: "Yes" is "[checked]", "No", is "[false]", and if neither button are checked, the field is not present.

The above non-sorted listing shows that five (5) forms left the buttons unchecked, while the remainder (21) correctly checked "No".   Said differently: 24% (5/21=0.238) of the forms did not check either button creating an EOC-processing issue.

Note that the form "handed" by the manager indicated "No" for this field.

Remove from List: ○Yes ●No

Message 3: EOC213RR routine

```
43   |   065P | X43-065P_R_EOC213RR_2024 Loma Prieta Earthquake
44   | 1509P | X44-1509P_R_EOC213RR_2024 Loma Prieta Earthquake
45   |   779P | X45-779P_R_EOC213RR_2024 Loma Prieta Earthquake
47   |   295P | X47-295P_R_EOC213RR_2024 Loma Prieta Earthquake
48   |   279P | X48-279P_R_EOC213RR_2024 Loma Prieta Earthquake
49   |   264P | X49-264P_R_EOC213RR_2024 Loma Prieta Earthquake
50   |   211P | X50-211P_R_EOC213RR_2024 Loma Prieta Earthquake
51   | 1019M | X51-1019M_R_EOC213RR_2024 Loma Prieta Earthquake
52   | 1168P | X52-1168P_R_EOC213RR_ 2024Loma Prieta Earthquake
53   | 5339P | X53-5339P_R_EOC213RR_2024 Loma Prieta Earthquake
54   |   314P | X54-314P_R_EOC213RR_2024 Loma Prieta Earthquake
55   |   185P | X55-185P_P_EOC213RR_2024 Loma Prieta Earthquake
56   |   205P | X56-205P_P_EOC213RR_Loma Prieta Earthquake
57   |   191P | X57-191P_R_EOC213RR_2024 Loma Prieta Earthquake
59   | 3077P | X59-3077P_I_EOC213RR_2024 Loma Prieta Earthquake
60   | 1487P | X60-1487P_R_EOC213RR_2024 Loma Prieta Earthquake
61   |   540M | 061-540M_R_EOC213RR_2024 Loma Prieta Earthquake
62   | 3997P | X62-3997P_R_EOC213RR_2024 Loma Prieta Earthquake
63   |   662P | X63-662P_R_EOC213RR_2024 Loma Prieta Earthquake
64   |   113P | X64-113P_P_EOC213RR_2024 Loma Prieta Earthquake
66   |   268P | X66-268P_R_EOC213RR_2024 Loma Prieta Earthquake
67   |   113M | X67-113M_R_EOC213RR_2024 Loma Prieta Earthquake
68   | 4060P | X68-4060P_R_EOC213RR_2024 Loma Prieta Earthquake
WXXXK |  618M | X65-618M_R_EOC213RR_2024 Loma Prieta Earthquake
WXXXU |  188P | X58-188P_P_EOC213RR_2024 Loma Prieta Earthquake
```

Notes:
1. This is a routine message: reference **Radio Routing Cheat Sheet** and Arrival Field 10 of "+1 day":
   "If Priority Field 11 is Low (12+ hrs)" then Handling is "Routine (<2 hrs)"
   Three shelters have incorrect handling. The Immediate didn't use the simulated voice net.
2. XND056 missing 2024 from Incident Name (Field 1)
3. WXXXU didn't set their tactical call sign in Outpost
4. WXXXK did use their tactical call sign in manual

Check-Out

```
43    |  068P | X43-068P_R_Check-Out XND043, Shark Shelter
44    | 1514P | X44-1514P_R_Check-Out XND044, Shark Shelter
45    |  785P | X45-785P_R_Check-Out XND045, Shark Shelter
47    |  298P | X47-298P_R_Check-Out XND047, Shark Shelter
48    |  282P | X48-282P_R_Check-Out XND048, Shark Shelter
49    |  272P | X49-272P_R_Check-Out XND049, Shark Shelter
50    |  218P | X50-218P_R_Check-Out XND050, Shark Shelter
51    | 1023M | X51-1023M_R_Check-Out XND051, Shark Shelter
52    | 1171P | X52-1171P_R_Check-Out XND052, Shark Shelter
53    | 5342P | X53-5342P_R_Check-Out XND053, Shark Shelter
55    |  188P | X55-188P_R_Check-Out XND055, Shark Shelter
56    |  215P | X56-215P_R_Check-Out XND056, Shark Shelter
57    |  201P | X57-201P_R_Check-Out XND057, Packet Operator
59    | 3080P | X59-3080P_R_Check-Out XND059, Packet Operator, Shark Shelter
60    | 1490P | X60-1490P_R_Check-Out XND060, Shark Shelter
61    |  544M | 061-544M_R_Check-Out XND061, Shark Shelter 61
62    | 4001P | X62-4001P_R_Check-Out XND062, Shark Shelter
63    |  665P | X63-665P_R_Check-Out XND063, Shark Shelter
64    |  116P | X64-116P_R_Check-Out XND064, Shark Shelter
66    |  271P | X66-271P_R_Check-Out XND066, Shark Shelter
67    |  116M | X67-116M_R_Check-Out XND067, Shark Shelter
68    | 4063P | X68-4063P_R_Check-Out XND068, Shark Shelter
WXXXK  |  622M | X65-622M_R_Check-Out XND065, Shark Shelter
WXXXU  |  191P | X58-191P_R_Check-Out XND058, Shark Shelter
```

Notes:
1. WXXXU didn't set their tactical call sign in Outpost
2. WXXXK did use their tactical call sign in manual
3. XND057, Outpost Additional ID Text should be "Shark Shelter",
4. XND059 "Packet Operator," is redundant and not needed
5. XND061, prefix continues and there is only one Shark Shelter

ICS 309 Reminder

- Reminder to follow the Release Instructions for the top-of-form information.
- The log should show <u>at least</u> all messages exchanged from the start of the practice to the end of the practice, including XSCEVENT and XND@XSC city notices
  - This log entries look something like (captured from someone's log):

    | 10/16 20:07 | XNDEOC@W1X... | XSCEVENT | | |
  - and

    | 10/16 20:08 | XNDEOC@W1X... | XND@XSC |

  - Usually from XNDEOC where the To: address is the Notice area
  - Hint: if you are prepared, both of these notices should appear in date/time before your Check-In message
- Log all Delivered messages sent or received
  - Outpost users: don't exclude these from the log build (as per release instructions)
  - Manual users: this is not an additional requirement to generate (send) Delivered messages, simply at least log the ones that are received.

Archiving

- This was a first go, so everyone who turned in some form of archive files got green
  - This first-time practice step was not required for participation credit
- Outpost archive file mostly ok – if P3 Part B training was followed
  - One station had time-bind issues at EOC radio station so included the entire Outpost DB
  - Some used File -> Export -> Folder -> This folder, instead of the training instructions of File -> Save All. Export creates an Outpost internal DB file of the folder. File -> Save All creates "print to text" of all the message in the file folder which is what we want.
- Manual archive was varied and interesting and operator dependent
  - Most useful: an archive file of individual .txt files, one for each message sent or received, some had an added option for a PDF version and other logs
  - Least useful: screen grab of non-expandable message window header bars

How did we do in general?

- <u>Token</u> – plus and minus: good to have the turn in, but should have all been from FCC call sign

- <u>Check-in</u> and <u>Check-out</u> – minor

- <u>City Notice read XND@XSC</u> – good

- <u>ICS 213</u> – very good

- <u>Shelter Status</u> – not good: "asking your Supervisor or author" issues and not setting the "Remove From List" information.

- <u>EOC213RR</u> – very good
  - 3 issues of Handling not being Routine

- <u>ICS-309</u> – good
  - Post Zoom call reveals a lot of logs not containing XSCEVENT and XND@XSC entries

- Outpost Archive files
  - For Outpost Users – this was a good practice from the recent training
  - For non-Outpost users – thank you.
  - Formats and potential future issues added as comments in the scorecard

Summary

This Month

- Good go for October
- Following Mutual Aid Request "dress rehearsal" process steps appeared to be good, won't be this detailed every monthly

Next scheduled:

- November 2024 event is posted 11/20 through 11/26
  - Zoom meeting problematic with Thanksgiving holiday – stay tuned.
- Same issue for December and holidays

Note: time burden to process end of practice is significant

- **Closing of weekly practice moves to Tuesday at 17:00 starting November.   Zoom stays on that Wednesday.**

Draft scorecard posted – send comments via Internet email to instructor

- Reminder, there is no pass or fail
- The scorecard is a tool for indicating areas for improvement